



**City of Sheboygan
Sheboygan Water Utility
Request for Qualifications (RFQ)
Licensed Plumbers/Utility Contractors interested in participating in the
Lead Service Line Replacement Program**

Project Background

The City of Sheboygan is seeking qualifications from licensed plumbers/utility contractors who are interested in performing lead water service (LWS) replacement work in the City. The WI DNR has made funds available through the Safe Drinking Water Loan Program (SDWLP) to the City to eliminate lead water service lines still located in the City. Licensed plumbers/utility contractors providing appropriate responses to the RFQ will be placed on a certified plumbers list. Owners of properties with lead water service lines will be able to contract directly with a licensed certified plumber/utility contractor and once replacement work is completed, eligible costs will be reimbursed from the LWS program to property owners or their designee. We encourage DBEs, including MBEs and WBEs, to submit a response to this RFQ.

Project Goal

The goal is to eliminate the health hazards associated with lead water service lines that still exist at various properties in the City of Sheboygan. For the purposes of the SDWLP program, lead water service line replacement means the replacement of the existing lead service line between the water main and the water meter within the structure.

Definitions and Terms

Chapter SPS 381.01(282) defines "Water service" as "that portion of a water supply system from the water main or private water supply to the building control valve."

Lead Service Line means both a service line made of lead and a service line made of galvanized iron which is or was previously downstream of a water line made of lead.

Eligible Costs. Through the City's Lead Service Line Replacement Program, a property owner may obtain reimbursement of eligible costs incurred to replace a lead water service line at the owner's property. Typically, all costs normally associated with replacing the lead water service line will be reimbursed in full or in part. Typical costs might include the cost of excavation, materials, labor, backfill, and restoration. No-dig methods of pipe installation might also be considered as a typical cost. Non-typical costs at a property may be allowed pending review and approval by the City and the WI DNR. A non-typical cost might include the cost of rerouting the lead water service line to a more acceptable location within a structure when it results in an overall cost saving.

Project Funding Requirements

Based upon WI DNR guidelines, a municipality may reimburse a licensed plumber/contractor for qualified costs when a licensed plumber/utility contractor is contracted directly by the property owner. In order to comply with WI DNR funding requirements, the City will require that the certified licensed plumbers perform the work in accordance with the following:

- 1) Work to be performed by a licensed plumber under section **SPS 305.90 Wis. Adm. Code** or utility contractor under section **SPS305.97 Wis. Adm. Code**;
- 2) Work to be performed in accordance with the plumbing code requirements found in **Wis. Adm. Code SPS Chapters 381-391**;
- 3) Work to be performed as required by all applicable OSHA requirements/standards;
- 4) Adequate financial records shall be established and maintained in accordance with the City's I SDWLP Financial Assistance Agreement with the WI DNR;
- 5) The City will determine the submittal requirements necessary for the licensed plumber/utility contractor to document the lead water service line replacement at each address where work was performed; costs shall be maintained separate for the portion of the service lateral from the water main to the curb stop and the portion from the curb stop to the building;
- 6) The licensed plumbers/utility contractors performing lead water service line replacement work must comply with the requirements included in the City's SDWLP financial assistance (loan) agreement with the WI DNR including **Disadvantaged Business Enterprise (DBE) Solicitation** (if subcontracting work), the use of **American Iron & Steel (AIS)**, **Build America Buy America (BABA)**, and **Davis-Bacon terms and conditions**.
- 7) **A current copy of the W-9 form, proof of insurance certificate, and a copy of the Statement of Authority provided to the State of Wisconsin for LLC , must accompany this form.**

Minimum RFQ Information Requirements

Licensed plumbers/utility contractors interested in performing lead water service line replacements funded by the City's SDWLP Financial Assistance Agreement with the WI DNR should submit a response to the RFQ by including (at minimum) the following information:

Name of plumbing/contractor business

Name of plumbing/contractor business owner or registered agent

Address	City	State	Zip
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Phone	Fax	Email Address
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Plumbing/contract license number

Number of years licensed

Number of years in business

General business information:

Briefly describe your plumbing/utility contractor organization, size and structure:

Provide the number of years your firm has been engaged in performing licensed plumber/utility contractor service line replacement/installation work:

How many new water service line installations and water service line replacements has your plumbing business performed in the last three years at: 1) private single family homes; 2) multi-family buildings; and 3) infant/children day care facilities:

Other qualifying information that would be helpful for this project:

Signature of the Officer/Owner of the business:

Notary Required

State of Wisconsin

County of Sheboygan

Signed before me on this _____ day of _____, 20____, by _____ .

(official signature & seal of notary)

My commission expires _____

RETURN COMPLETED RFQ TO:

**SHEBOYGAN WATER UTILITY
ATTN: JOE TRUEBLOOD, SUPERINTENDENT
72 PARK AVENUE
SHEBOYGAN, WI 53081
PHONE 920-459-3805 FAX 920-459-4325
EMAIL: joetrueblood@sheboyganwater.org**