

Residential Landlord/Tenant Agreement

Wis. Stat § 66.0809 continues to require municipalities to place delinquent water bills on the tax roll as a tax against the property that was furnished with utility service. There is no exception from the tax levy for rental properties. Wis. Stat §66.0809 (5)(a) states a property owner (Landlord) may elect to notify the Utility in writing that a tenant is responsible for payment of the residential utility bill. Receipt of this form will fulfill the written notice requirements set forth in 66.0809 regarding delinquent notices and related lien procedures. This form must be completed in its entirety and received by the Utility no later than **five (5) business days after the tenant's service starts** (meter read date). A new Landlord/Tenant Agreement is required at each tenant changeover.

Rental Property Information

*Service Address	Unit
------------------	------

Owner Information

*Owner's Name	*Business Name		
*Owner's Mailing Address	*City	*State	*Zip
*Owner's Phone Number	Owner's Email Address		

Additional Information

New Tenant Information

*Tenant's First Name	*Tenant's Last Name	*Tenant's Middle Initial
*Tenant's Phone Number	Tenant's Email Address	
*Tenant's Mailing Address	*City	*State
*Date Service To Start	Additional Information	

Landlord's Agreement

As the landlord for this service address, I accept responsibility for notification to the Sheboygan Water Utility for any changes in occupancy, including coordinating with the tenant in scheduling meter readings when the tenant is moving in and/or moving out. I will provide access if necessary for final readings or disconnection of service should my tenant become past due and subject to disconnection. I understand that any debt incurred by my tenant could ultimately become a lien on the above stated property.

*Printed Name	
*Signature	*Date

Tenant's Agreement

I accept responsibility for Sheboygan Water Utility charges for the above stated address. I understand that should I become past due on my utility bill I could be subject to disconnection and/or a lien could be placed on my personal assets wherein my name could appear on the Wisconsin Consolidated Court Automated Program (CCAP) as a public record. I understand it is my responsibility to contact the Sheboygan Water Utility when I move from this residence to request a final reading to terminate service.

*Printed Name	
*Signature	*Date

LANDLORD: Return this form by fax to 920-459-4325 OR Email to CustomerService@SheboyganWater.Org within five (5) business days from the tenant's start of service date.