



### LEAD SERVICE LINE REPLACEMENT GRANT AND LOAN PROGRAM APPLICATION

The property owner and contractor will contract directly for the lead water service line replacement, but the Utility will make direct payment to the property owner's plumber upon completion. Grants may be available from funds obtained by the City of Sheboygan through the State of Wisconsin's Safe Drinking Water Loan Program. Available grants will range from 0% to 100% based on census tract data determined by the WDNR. Property owners may opt to receive a 0% interest loan to cover the remaining costs. Grants are subject to availability of WDNR funding.

#### PROPERTY OWNER INFORMATION

Property Owner (1) Name \_\_\_\_\_

Property Owner (2) Name \_\_\_\_\_

Property Owner Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_ Phone \_\_\_\_\_

Email for Property Owner (1) \_\_\_\_\_

Email for Property Owner (2) \_\_\_\_\_

Tenant Name \_\_\_\_\_ Phone \_\_\_\_\_

Census Tract \_\_\_\_\_ Grant % \_\_\_\_\_ Total Cost \$ \_\_\_\_\_ Grant \$ \_\_\_\_\_ Property owner \$ \_\_\_\_\_

0% Interest Loan \$ \_\_\_\_\_ Loan Term: 36 months \_\_\_\_\_ 72 months \_\_\_\_\_ Decline \_\_\_\_\_

#### LSL PROPERTY INFORMATION

LSL Property Address \_\_\_\_\_

Property Type: Residential \_\_\_\_\_ Commercial \_\_\_\_\_ Multifamily \_\_\_\_\_ Daycare \_\_\_\_\_ School \_\_\_\_\_

1. The property owner has entered into a private contract with a prequalified contractor to replace the lead service line at the address stated above.
2. The property owner acknowledges that the contract is between them and the contractor, and that the Sheboygan Water Utility is not a party to this contract.
3. A copy of the lowest contractor bid is attached to this agreement.
4. Per this agreement, any unpaid amounts owed to the Utility must be paid in full prior to or on the sale or transfer date of the property.
5. The Utility is authorized to notify the contractor upon financing approval and to share the owner's contact information for project coordination.
6. The undersigned property owner certifies all information is true and correct, and agrees to all terms and conditions of Lead Service Line Replacement Program.

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Property Owner Signature

Date

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Property Owner Signature

Date

#### SHEBOYGAN WATER UTILITY APPROVAL

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Joe Trueblood, Superintendent  
Sheboygan Water Utility

Date

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Lisa Gottsacker, Senior Accountant  
Sheboygan Water Utility

Date

**OFFICE USE**

Full LSL Replacement \_\_\_\_\_ Partial Replacement: Main to Curb Stop \_\_\_\_\_ Curb Stop to Meter \_\_\_\_\_

## **Water Service Line Replacement Agreement**

This Agreement is between the OWNER and CONTRACTOR named below for the replacement of the lead water service lateral at the PROPERTY described below.

OWNER:

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CONTRACTOR:

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PROPERTY:

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1. Ownership of Property. The OWNER named above is the owner of the PROPERTY described above.

2. Temporary Right of Access. OWNER grants to CONTRACTOR, its employees and subcontractors, the right to enter on, in across and under the PROPERTY and the improvements located thereupon so that CONTRACTOR may replace the lead water service lateral at the PROPERTY. Access to the PROPERTY shall be available as needed to perform the work. The right of access shall terminate after the work is completed.

3. Scope of Work. The scope of work to be completed at the PROPERTY shall be as set forth on EXHIBIT A. Restoration shall be provided as set forth in EXHIBIT A.

4. Cost of Work. The cost of the work shall be as set forth in EXHIBIT A. Once the work is complete, CONTRACTOR shall submit its request for payment to the Sheboygan Water Utility. This agreement is based on the understanding that the cost of the replacement work will be covered under the City of Sheboygan's financial assistance program for lead water service line replacement.

5. Standards. All work performed by CONTRACTOR, or its employees or subcontractors, on the PROPERTY shall be done according to industry standards using products, services and methods selected by CONTRACTOR.

6. Compliance with Laws. All work performed on the PROPERTY by CONTRACTOR, or its employees or subcontractors, shall be conducted in compliance with all federal, state and local laws, orders, regulations and ordinances.

7. No Liens. CONTRACTOR, its employees and subcontractors, shall keep the PROPERTY free of liens resulting from its activities and those of its employees, subcontractors and material suppliers.

8. Ownership Responsibilities. The ownership and maintenance requirements of the new water service line and meter setting and any necessary electrical grounding shall remain the responsibility of the OWNER.

9. Effective Date; Duration. This agreement shall be effective as of the date indicated below by OWNER and shall remain in effect until the earlier of (i) completion of the work, or (ii) December 31, 2026.

## **Exhibit A**

### **Scope of Work**

**A. Description of Work.**

The Work consists of replacing the lead water service line (LSL) from the outlet joint of the curb stop with copper or plastic tubing up to and including the meter setting in the basement.

The replacement of the LSL is expected to be conducted by excavating at the curb stop, pulling or boring new copper or plastic tubing through the route of the existing LSL, or, if viable an alternate location, penetrating through the basement wall or floor, installing a new meter setting including inlet and outlet valves and connecting the meter setting to the building's internal plumbing. A hole will be made in the basement floor or wall to accept the new service line.

In the event that this pulling or boring technique cannot be used, as determined by the CONTRACTOR, an open cut excavation will be made from the curb stop to the foundation wall in which tubing will be placed, penetrating through the basement wall or floor, installing a new meter setting including inlet and outlet valves and connecting the meter setting to the building's internal plumbing. Appropriate electrical grounding will also be installed as needed.

CONTRACTOR anticipates that the excavation for the pulling/boring technique will be six (6) feet by eight (8) feet at the curb stop. If open trench is used, the excavation will be about three (3) feet wide from the curb stop to the foundation wall.

**B. Description of Restoration.**

CONTRACTOR, its employees and subcontractors, shall restore the exterior work site to its pre-replacement condition as follows: restoration of the OWNER's side is limited to the excavation and impacted lawn areas, which will be backfilled to match surrounding conditions and include no less than 4" of topsoil at lawn excavations. The hole in the wall or floor to accept the new copper or plastic service line will be patched by the contractor within three days.

**C. Cost of Work**

\$ \_\_\_\_\_

Dated as of this \_\_\_\_\_ day of \_\_\_\_\_, 2026 (the effective date).

**CONTRACTOR:**

Name \_\_\_\_\_  
Printed: \_\_\_\_\_

Name Signed: \_\_\_\_\_

Title: \_\_\_\_\_

**OWNER(s):**

Name \_\_\_\_\_  
Printed: \_\_\_\_\_

Name Signed: \_\_\_\_\_

Daytime Phone Number \_\_\_\_\_

RETURN SIGNED AGREEMENT by email or regular U.S. mail to:

Sheboygan Water Utility  
72 Park Ave  
Sheboygan WI 53081

Email: [leadprogram@sheboyganwater.org](mailto:leadprogram@sheboyganwater.org)